

### Pupil displays symptoms

Teacher to send the pupil to **the entrance hall with their coat and bags** and to tell the pupil to keep 2-metres away from anyone they pass and not to touch anything

Teacher to inform **Marie or Laura** so they can arrange for the pupil to be picked up and for the supervision of the pupil until then – full PPE to be worn.

### Staff displays symptoms

Teacher/TA to inform **Collette and Marie**

Teacher/TA to wait until supervision has arrived for their class before leaving the school premises, avoiding contact with others

Symptomatic pupil/teacher/TA will be told by **Laura and Marie**

- To self-isolate for **7 days**
- To take a **coronavirus test** - <https://www.nhs.uk/ask-for-a-coronavirus-test>
- That members of their household should self-isolate for **14 days**

Ensure the area will be deep cleaned

Symptomatic pupil (via their parents or carer)/teacher/TA to inform the school (via **office**) of the coronavirus test result as soon as possible.

### If test is negative

Symptomatic pupil/teacher/TA can return to school, and members of their household can stop self-isolating.

Other pupils/staff in their class group can continue to stay in school, unless they display symptoms

### If test is positive

The other pupils and staff in the symptomatic pupil's/teacher's/TA's class group (plus any member of staff who cared for the pupil while they were symptomatic) will be:

- Sent home
- Deep clean of school arranged
- Told to self-isolate for **14 days**

After 14 days, if they are not symptomatic, these pupils and staff can return to school

If any of these pupils or staff do develop symptoms, household members of that pupil or staff member also then need to self-isolate for **14 days**