



PROVIDER ACCESS POLICY

Wightwick Hall School

Two Rivers High School

DOCUMENT CONTROL		
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30/01/2025	V4.0	Scheduled review – combined into Two Rivers High/Wightwick Hall Schools policy

Provider Access Policy

Introduction

This document sets out the school's arrangements for managing the access of providers to pupils at the schools for the purpose of giving information about the provider's education or training offer. This complies with the school's legal obligations under Section 42B of the Education Act 1997.

Two Rivers Careers Mission Statement

"Two Rivers High School is committed to enabling all students, regardless of ability, to make well informed, realistic and ambitious decisions about future learning and careers pathways. The school strives to raise learners' aspirations, enabling them to investigate a broad spectrum of potential opportunities."

Wightwick Hall Careers Mission Statement

"Wightwick Hall School is committed to enabling all students, regardless of ability, to make well informed, realistic and ambitious decisions about future learning and career pathways."

Endeavour Multi Academy Trust strive to respond to the changing needs of the local labour market by networking to ensure our curriculum is aligned to the needs of providers and employers. To improve provider access and engagement TRHS are now working with a Business Enterprise Advisor (Martin Hall), to implement an impactful Business Engagement Strategy.

Statutory requirements

Schools are required to ensure that there is an opportunity for a range of education and training providers to access students in years 8 to 13 for the purposes of informing them about approved technical education, qualifications or apprenticeships.

Schools must provide a minimum of 6 encounters with technical education or training providers to all pupils in years 8 to 13 (see more detail in the table 1 below).

Schools must also have a policy statement that outlines the circumstances in which education and training providers will be given access to these students.

This is outlined in section 42B of the [Education Act 1997](#), the [Skills and Post-16 Act 2022](#) and on page 43 of guidance from the Department for Education (DfE) on [careers guidance and access for education and training providers](#).

Table 1

First Key Phase (KS3)	Second Key Phase (KS4)	Third Key Phase (KS5)
2x encounters for <i>all</i> pupils	2x encounters for <i>all</i> pupils	2x encounters pupils can choose to attend
Encounters can take place any time during year 8, and between 1 September and 28 February during year 9	Encounters can take place any time during year 10, and between 1 September and 28 February during year 11	Encounters can take place any time during year 12, and between 1 September and 28 February during year 13

Meaningful provider encounters

Endeavour Multi Academy Trust are committed to providing meaningful encounters to all pupils.

1 encounter is defined as 1 meeting/session between pupils and 1 provider.

Opportunities for Access

Two Rivers High School

The school offers a comprehensive Careers Education, Information, Advice and Guidance programme; an overview of this programme can be seen on the school website and in Appendix 1

Please speak to our Senior Careers Leader, Kirsty Guest , to identify the most suitable opportunity for you.

Two Rivers High School will make a suitable space available for discussions between the provider and students, as appropriate to the activity. The school will also make available ICT and other specialist equipment to support provider presentations. This will all be discussed and agreed in advance of the visit with the Careers Advisor or a member of their team. Providers are welcome to leave a copy of their prospectus or other relevant course literature with the Careers Advisor so that they can be displayed in the Careers Section of the school. Two Rivers High School is committed to building sustainable and meaningful links with local providers and businesses and will always promote access activities and opportunities on our social media channels (Facebook and LinkedIn).

Wightwick Hall School

Our provision includes various opportunities for students to access a range of careers and employability events. These are mainly integrated into the school's careers programme and curriculum. Whilst many of these events are delivered internally, opportunities for contributions from external providers are encouraged and visitors are warmly welcomed to speak with students, parents and carers. Please see the Wightwick Hall School Careers

Programme overview (Appendix 2) to find more about opportunities offered to our students and speak to our Careers Leader to identify the most suitable opportunity for you. 5 Premises and facilities The school will make the building, including classrooms or private meeting rooms, available for discussions between the provider and students, as appropriate for the activity. The school will also make available audio visual and other specialist equipment to support provider presentations. This will be discussed and agreed in advance of the visit with the Careers Leader. Meaningful online engagement is also an option and we are open to providers that are able to provide live online engagement with our students. Providers are welcome to leave a copy of their prospectus or other relevant course literature for all students to gain access to during the school day.

Management of Provider Access Requests

Two Rivers High School

We value community collaboration and are glad to receive requests for access. A list of providers we are known to work with can be seen in Appendix 3.

A provider wishing to request access or find out more about our careers programme should contact, Kirsty Guest (Strategic, Senior Careers Leader).

Telephone: 01827 426 124

Email: Office.High@tworiversschool.net

Parents and Carers

Parental involvement is encouraged, and parents may be invited to attend the events to meet the providers. Similarly, parents are encouraged to offer support at events or to build links with Two Rivers High School and their own businesses or employers. Our parent and carer community can contact Kirsty Guest via the email above or Seesaw messaging.

Wightwick Hall School

Procedure

A provider wishing to request access should contact our named Careers Leader: Mrs Amy Scott – Assistant Headteacher, Enterprise and Operations

Wightwick Hall School

Tinacre Hill

Wolverhampton

WV6 8DA

Telephone: 01902 761889 Email: a.scott@wightwickhall.staffs.sch.uk

Safeguarding

Our safeguarding/child protection policy outlines the school's procedure for checking the identity and suitability of visitors.

Education and training providers will be expected to adhere to this policy.

Please see the table in appendix 1 for an overview of events that are integrated into our careers programme, we offer providers opportunities to come into school to speak to students and / or their parents or carers. See appendix 2 for a list of providers we are working with in 2024-2025. This Provider Access Legislation aims to support an increase to our offer with the continued collaboration of local and regional FE Establishments, businesses and other providers.

Equality and Diversity

Access to other providers is available and promoted to allow all students to access information about other providers of further education and apprenticeships suitable for their individual Special Educational Need or Education Health and Care Plan. Endeavour Schools are committed to encouraging all students to make decisions about their future based on impartial information.

Destinations

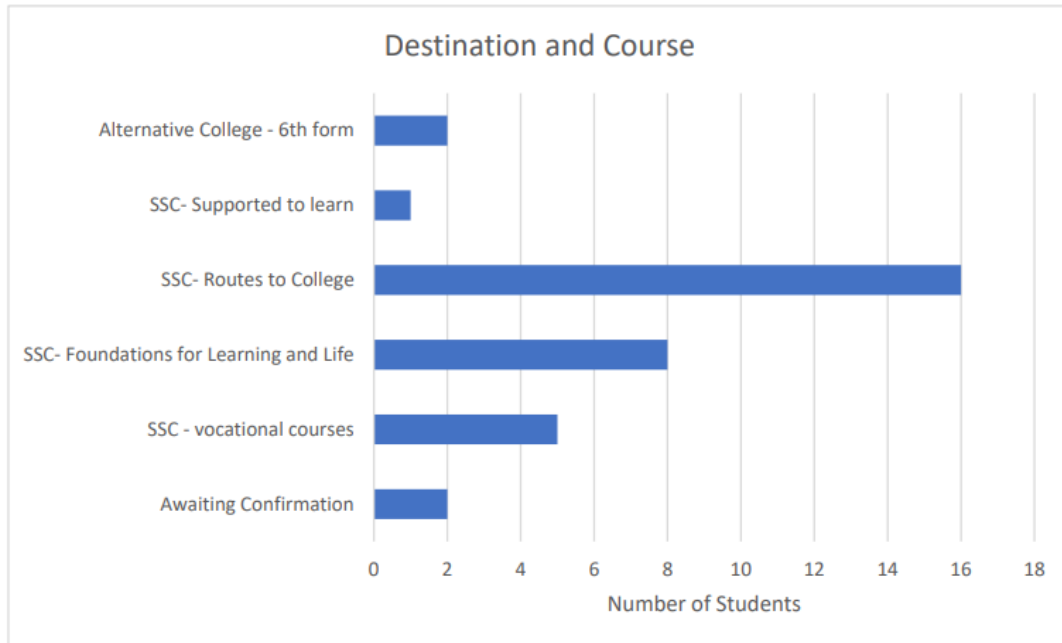
Two Rivers High School

Please see our website for full information about student destinations. There is a snapshot for your reference below:

Destinations

It is important that we prepare pupils for life after Two Rivers High School. Below is some information above destinations for pupils 2023 2024.

Destination of all leavers for Summer 2024 – 35 students



We had a number of leavers in year 11 to 14 going onto further study elsewhere. There were 24 males and 11 females.

Monitoring, Review and Evaluation

At Endeavour Schools, the careers team continuously monitor and evaluate the careers provision. This policy will be reviewed annually. A range of formal and informal, qualitative and quantitative data is consulted in our monitoring, review and evaluation process including:

- Student voice (including feedback and suggestions)
- Compass + (for tracking effectiveness of our careers programme)
- Internal audits
- Evaluation surveys (from providers and organisations)
- Destination and NEET Data; from Local Authority
- Internal audits (SLT, Headteacher)

External audits, reviews and guidance (Endeavour Trust, Ofsted, Stoke and Staffordshire Careers Hub, DfE)

Complaints Procedure

Two Rivers High School

Any complaints about this policy should be raised to the Headteacher, Gail Brindley, email: Office.High@tworiversschool.net

The Headteacher will investigate and raise the complaint to Marie Povey, Careers Link Governor.

Wightwick Hall School

Any complaints about this policy should be raised to the Headteacher, Ceri Rowley, email: enquiries@wightwickhall.staffs.sch.uk

Appendix 1

Careers Programme Events At Two Rivers High School

Autumn	Spring	Summer
<p>Discoverers (yrs 7-14)</p> <p>External provider: Exploring the World of Work (GBM2)</p> <p>Parents' information events</p> <p>Careers in the Curriculum (GBM4)</p> <p>Careers Curriculum: Volunteering at Sunningdale Care Home</p>	<p>College visits (GBM7)</p> <p>National Apprenticeship Week</p> <p>Next Steps Event (multiple providers) (GBM3, 5, 7)</p> <p>National Careers Week</p>	<p>Day care provider visits</p> <p>External Provider: Careers Guidance 1:1 for parents</p> <p>Careers Curriculum: Volunteering with Staffordshire Wildlife Trust</p>
<p>Explorers (yrs 7-10)</p> <p>Careers in the Curriculum (GBM4)</p> <p>Parents' information events</p> <p>External Provider: CEIAG Assembly</p>	<p>External provider: CEIAG assembly (GBM2)</p> <p>National Apprenticeship Week</p> <p>National Careers Week</p> <p>Next Steps Event (multiple providers) (GBM3, 5, 7)</p> <p>Visit: What Career? What University? LIVE</p>	<p>External provider: CEIAG interviews (GBM8)</p> <p>College visits (GBM7)</p> <p>Volunteering at Asda</p>
<p>Adventurers (yrs 7-10)</p> <p>Careers in the Curriculum (GBM4)</p> <p>Parents' information events</p> <p>External Provider: CEIAG Assembly</p> <p>Christmas Volunteering at Asda</p>	<p>External provider: CEIAG interviews (GBM8)</p> <p>External provider: The Big Assembly – National Apprenticeship Week (GBM5)</p> <p>Next Steps Event (multiple providers) (GBM3, 5, 7)</p> <p>Visit: What Career? What University? LIVE</p>	<p>External provider: CEIAG assembly (GBM2)</p> <p>College visits (GBM7)</p> <p>External provider: Bridge building, STEM activity (GBM5)</p> <p>External provider: Mock interviews (GBM5)</p>
<p>Pioneers (yrs 11-14)</p> <p>Careers in the Curriculum (GBM4)</p> <p>External provider: CEIAG interviews (GBM8)</p>	<p>External provider: Presentational Skills</p> <p>External provider: CEIAG interviews (GBM8)</p>	<p>External provider: Exploring the World of Work (GBM2)</p> <p>External provider: CEIAG interviews (GBM8)</p> <p>College visits (GBM7)</p>

College visits (GBM7)	Visit: What Career? What University? LIVE	Work experience / volunteering (GBM5)
Work experience / volunteering (GBM5)	External provider: The Big Assembly – National Apprenticeship Week (GBM5)	External provider: Bridge building, STEM activity (GBM5)
External Provider: CEIAG Assembly	Careers event visits (GBM5)	External provider: Mock interviews (GBM5)
Parents' information events	Next Steps Event (multiple providers) (GBM3, 5, 7)	
	College visits (GBM7)	
	Work experience / volunteering (GBM5)	

Appendix 2

Careers Programme Events at Wightwick Hall School

	Autumn Term	Spring Term	Summer Term
Year 7	External provider: Budgeting for Adulthood Independent Living Skills	Careers in Curriculum Independent Living Skills	Careers in Curriculum Independent Living Skills Careers Event
Year 8	External provider: Budgeting for Adulthood Independent Living Skills	Careers in Curriculum Independent Living Skills	Careers in Curriculum Independent Living Skills Careers Event
Year 9	External provider: Budgeting for Adulthood Independent Living Skills	Careers in Curriculum Independent Living Skills	Careers in Curriculum Independent Living Skills Careers Event
Year 10	External provider: Budgeting for Adulthood Independent Living Skills	Careers in Curriculum Independent Living Skills Career Advisor 1-1 Meeting	Careers in Curriculum Independent Living Skills Careers Event Work Experience Opportunities
Year 11	External provider: Budgeting for Adulthood Independent Living Skills	Careers in Curriculum Independent Living Skills Career Advisor 1-1 Meeting College/Apprenticeship application support	Careers in Curriculum Independent Living Skills Careers Event College/Apprenticeship application support
Year 12	External provider: Budgeting for Adulthood Work Experience/Volunteering Independent Living Skills Work Skills Career Research/Choices	Careers in Curriculum Career Advisor 1-1 Meeting Work Experience/Volunteering Independent Living Skills Work Skills Career Research/Choices	Careers in Curriculum Work Experience/Volunteering Independent Living Skills Careers Event Work Skills Application Processes & Mock Interviews College Visit

Year 13	<p>External provider: Budgeting for Adulthood</p> <p>Work Experience/Volunteering</p> <p>Independent Living Skills</p> <p>Work Skills</p> <p>Career Research/Choices</p>	<p>Careers in Curriculum</p> <p>Career Advisor 1-1 Meeting</p> <p>Work Experience/Volunteering</p> <p>Independent Living Skills</p> <p>Work Skills</p> <p>Aspirational Careers Choices</p> <p>College/Apprenticeship application support</p> <p>Transitional Support</p>	<p>Careers in Curriculum</p> <p>Work Experience/Volunteering</p> <p>Independent Living Skills</p> <p>Careers Event</p> <p>Work Skills</p> <p>Application Processes & Mock Interviews</p> <p>Transitional Support</p> <p>College Visit</p>
Year 14	<p>External provider: Budgeting for Adulthood</p> <p>Work Experience/Volunteering</p> <p>Independent Living Skills</p> <p>Work/Travel Skills</p> <p>Career Research/Choices</p> <p>Budgeting Skills for Adulthood</p>	<p>Careers in Curriculum</p> <p>Career Advisor 1-1 Meeting</p> <p>Work Experience/Volunteering</p> <p>Independent Living Skills</p> <p>Work/Travel Skills</p> <p>Career Research/Choices</p> <p>Budgeting Skills for Adulthood</p> <p>Transitional Support</p>	<p>Careers in Curriculum</p> <p>Work Experience/Volunteering</p> <p>Independent Living Skills</p> <p>Careers Event</p> <p>Work/Travel Skills</p> <p>Budgeting Skills for Adulthood</p> <p>Transitional Support</p> <p>College Visit</p>

Appendix 3

TRHS Providers List

- ❖ South Staffordshire College
- ❖ Derwen College
- ❖ Rodbaston College
- ❖ Trinity Specialist College
- ❖ Briars Barn
- ❖ Community Together CiC (Tamworth)
- ❖ Staffordshire Wildlife Trust
- ❖ Two Rivers Primary School
- ❖ Menzair Barbers
- ❖ Tamworth Castle
- ❖ Polesworth Donkey Sanctuary
- ❖ Barclays Bank (Tamworth Hub – Life Skills)
- ❖ Arkall Manor Care Home
- ❖ Sunningdale Care Home
- ❖ Asda Tamworth
- ❖ Wonkey Candles
- ❖ Liberty
- ❖ Open Theatre
- ❖ Make Some Noise
- ❖ Middleton Hall and Gardens
- ❖ Belgrave Community Garden and Allotments
- ❖ Tamworth Fire Station
- ❖ Tamworth Police (community officers)
- ❖ Sacred Heart Café
- ❖ New Urban Art Era
- ❖ Mr Tyre
- ❖ The Talent Foundry
- ❖ ASK Apprenticeships
- ❖ Balfour Beatty Vinci
- ❖ Winvic
- ❖ Calm Careers