



# TWO RIVERS SCHOOL

## ADMISSION ARRANGEMENTS

### Aim

- To work with the authority to find the best possible available provision for the pupil.
- For parents and pupil to understand that they have a genuine choice and to be supported when examining the advantages and disadvantages of any alternative provision.

### Procedure

- Papers are sent by the authority to the Executive Headteacher for consideration (or Head of School on either school site).
- Even without a firm offer of a place, parents and pupils may be shown around school if they request it. All new parents are given a school prospectus.
- When the place has been confirmed the pupil is invited to spend time in school. Details are dependent on the pupil's need and will be agreed following negotiation between Two Rivers staff, parents, existing placement staff and pupil where appropriate.
- Year 6 pupils will participate in the Two Rivers Induction Programme.
- Every attempt will be made to admit pupils at the beginning of the school year.
- Each school has a planned place allocation and admissions beyond that figure have to be agreed by the District Assessment Officer.

Policy Written:	September 2012
Accepted by Governors:	September 2012
Reviewed:	Autumn Term 2017
Next Review:	Autumn Term 2019